



# European Working Group on Acoustic Emission

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## **CONSTITUTION OF THE EUROPEAN WORKING GROUP ON ACOUSTIC EMISSION EWGAE INAUGURAL MEETING NOVEMBER 1972 (INCORPORATING AMENDMENTS AUTHORISED 2002 AND 2010)**

### **I. GENERAL**

1. The name of this Group shall be The European Working Group on Acoustic Emission (EWGAE).
2. The primary objective of the Working Group is the exchange of information on acoustic emission, with particular emphasis on scientific and technical development.

Secondary objectives are:

- a) Promoting the use of standardised terminology in acoustic emission documentation.
  - b) Providing information about acoustic emission instrumentation.
  - c) Providing information about acoustic emission to interested parties outside the Group, and liaising with other Groups having common interests.
  - d) The development of common standards for acoustic emission practice.
3. The Working Group may carry out acts or operations, and shall take steps or measures, which may help in achieving its declared objectives and of those in particular the promotion of effective communication between members.
  4. The Working Group cannot take action as a body in a legal sense.
  5. The Working Group is a non-profit making organisation. It may not take any action affecting the competitive efforts of its members.
  6. The Working Group is constituted for an indeterminate period.

### **II. MEMBERSHIP**

1. Membership of the Working Group is limited to persons who are currently primarily involved in acoustic emission programmes or who are otherwise able to contribute to the declared aims of the Working Group.
2. Membership is unrestricted as to numbers.
3. Voting membership is restricted to those from Europe who have attended at least one of the preceding two meetings.

4. Members who fail to attend or to send a substitute to at least one of four consecutive meetings shall have their membership reviewed and subject to termination by the executive Committee.
5. Prospective members shall apply by written request to the Secretary of the Working Group and shall have their applications voted on by the voting members.

### **III. MEETINGS**

1. The general assembly of the Working Group shall convene at intervals of 16 to 32 months. It shall include a business session and a technical session. The general assembly shall meet at a place determined by the voting members at the business session of the previous general assembly.
2. A letter convening a general assembly shall be sent to the members at least two months in advance.
3. The business session will be open to all members. It will have plenary powers. A simple majority of the voting members present will constitute action on any voting issue except for changes to the statutes (see VI).
4. The technical session may consist of:
  - I. Presentation and discussion by all members present
  - II. Presentation by invited speakers.

### **IV. EXECUTIVE COMMITTEE**

Organisational responsibilities shall be vested in the elected officers of the Working Group. These officers shall constitute an Executive Committee which shall consist of six members, including a Chairman, a Secretary and a Treasurer. It shall be the Executive Committee's responsibility to schedule, co-ordinate, plan and organise activities and, in general, to establish policies and procedures for submission to the Working Group for consideration during business sessions. EWGAE shall be represented outwards by at least two of acting Chairman, Secretary and Treasurer jointly.

1. The election of officers shall be held at every third meeting with elected officials taking responsibility immediately after the meeting at which they are elected. The new Chairman, Treasurer and Secretary shall be appointed by simple majority of votes of the new elected members of the Executive Committee. Minutes reporting the voting results shall be confirmed by signatures of all six officers.
2. At the end of an Executive Committee's term in office the Chairman or Deputy shall propose six members to constitute the succeeding committee. Nominations for elective officers can

also be made and seconded from the floor or by letter and can only be made by voting members or designated substitutes.

3. A representative of the host organisation for the next general assembly may be co-opted onto the committee for the purposes of organising the meeting.
4. Should a vacancy develop on the Executive Committee, the Chairman shall appoint a replacement to fill the vacancy subject to the approval of the remaining committee members. In the event that the Chairman's seat becomes vacant, the committee will appoint another Chairman.

## **V. FEES**

There shall be no dues or financial obligations of the members other than their expenses incurred attending meetings.

## **VI. ALTERATIONS TO STATUTES**

1. The Statutes of the Working Group may be changed by a 2/3rds majority of the votes cast by the voting membership. Proposals for changing the Statutes can be made by any voting member. They must be seconded and submitted to the Secretary at last two months before the meeting. The proposed amendments will then be discussed and voted upon in the business session. Voting members not attending the meeting can register their votes in advance by letter or can vote through designated substitutes.

Vienna, 9-Sept-2010

*Executive Committee of EWGAE*